**West Bedford High SAC**

**Minutes**

**Meeting Date: Oct. 12/23**

**Attendance:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Parents** | **Community Members** | **Staff** | **Students** |
| Nkem Emezie-Ejinima  Glenda Lush  Gaurav Garg  Funmi Irabor (absent) | Sarah Jeans  Tina Parker | Sean MacDonald  Alison Walker  Keith Demone  Sara McManus  Tricia Schmeisser  Vanessa Turner | Natasha Kottappurath  Connor Amero (absent)  Marley Hawker (absent) |

**Check In:**

**Approval of minutes:**

* No previous minutes – new school

**New Business**

1. **Review SAC agreement**

* no questions,

1. **Determine roles and responsibilities**

* Co -Chairs – Sarah Jeans & Nkem Emezie-Ejinima
* Secretary - Tina Parker
* Treasurer/Funds Manager - Glenda Lush
* Members at large
  + Staff members, students, community members

1. **Meetings and times**

* try to keep meetings to an hour
* 6 pm seems to work for the members present
* sometimes try to plan an SAC meeting to coincide with other events taking place at the school (ie Student Council events) Sean will send out a few dates to see what may work for members.
* we are expected to have 6 meetings per year
* November 9th at 6 pm is the next meeting

1. **Communication home (alerts)**

* at this time WBH has been using e-mails to communicate home. There is the option to have phone calls sent as well. This can be overwhelming as it is a lot of information to listen to on a phone call. There may be an option to have a phone call which simply alerts people that there is an e-mail communication to check for.
* It was suggested that communication be sent out on Sundays as it makes it easier for families to plan and remember events.

1. **SAC money**

* We have approximately $5400 available
* Last week WBH held a Club Fair. There was approximately 15 clubs available for students to participate in.
  + It was suggested that clubs could put forward proposals to SAC to receive funds.
  + This would provide excellent learning opportunities for leadership, budget planning, and being able to justify their ideas and plans.
  + This further supports student engagement and wellness.
* Do we want to set aside $3000 for the clubs? This was agreed apon.
* Are there opportunities for reaching all students - could we provide a school shirt for each of our students? This was felt to be a great idea once we know the school colours and the mascot.

1. **SSP update**

* Student Success Plan - we are at ground zero as we did not have any previous data from previous years.
* This is an initiative across the province, in HRCE we have 1 literacy goal, 1 numeracy goal, and 1 wellness goal. These then go through short cycles, 6 to 8 weeks, of implementation and review of each of our goals.
* At the end of the year all students and parents receive a link to a survey to reflect on the previous year’s experiences.
* We are the first school east of Ontario which is implementing the self-directed learning model.
  + So far students have indicated that they enjoy having the freedom to select the space they would like to work on, the items they need/want to work on.
  + When students were asked to reflect on their experiences thus far and how they could improve they spoke to needing to use their agendas more/better and to be focused on working. It is indicative that students are taking better ownership of their learning and recognising how they can improve.
  + We have also had success with students who have previously been disengaged from school attending more frequently and experiencing success.
  + As we grow and develop this program we aim to keep the students in grade 9 we have here. Grade 9s will have the experience of flexible learning time on Tuesday during their ILT block were they will have the opportunity to select where and with which teacher they would like to work for this block.
  + Teacher Advisor course is an opportunity to teach student learning skills as well as have a group project for the school community.
  + In hindsight we would look at how this model was presented to the community, changing from calling it self-directed learning but rather calling it flexible instructional time (FIT)

**Principal’s Report:** see attached report

* We are doing what we can to celebrate and acknowledge all of our firsts - first teams, student council, clubs, etc.
* Sean has been leading Code of Conduct presentations in each class over the last week. The focus has been on discriminatory comments, sexual harassment, sexual assault. A lot of students do not have a clear understanding of what these terms mean, especially in context of the code of conduct.

**Student’s Report:**

* Student Council is up and running with approximately 40 students.

**Other Business:**